

MEMORANDUM

November 15, 1962

TO: School Administrators

FROM: General W. F. Coleman, State Civil Defense Agency

SUBJECT: Maintenance and Storage of High School Radiological
Detection Instrument Kits and Return of Kits No Longer
in Use

To those of you who have the responsibility for the storage and maintenance of the radiological instruments in the Civil Defense kits in your school, I would like to make the following suggestions:

- (1) At six month intervals or less, inventory your kit and check instruments for working condition.
- (2) Check the batteries. Are they charged and ready for service? Do you have an adequate supply? (Component batteries should be removed from the respective instrument).
- (3) Return inoperable instruments to Oregon State Civil Defense Agency, Room 122, Finance Building, Salem 10, Oregon
- (4) Instruments returned should be tagged with the name of the school to which it is assigned and the nature of its malfunction recorded.
- (5) Be sure your instruments are stored in a place that affords a high degree of security.

To assist you in inventorying the instruments, each high school kit consists of the following:

- (1) Two (2) CD V-138 Dosimeters
- (2) Two (2) CD V-700 Survey Meters (each with one headset)
- (3) One (1) CD V-710 Survey Meter
- (4) One (1) CD V-730 Dosimeter
- (5) One (1) CD V-720 Survey Meter
- (6) One (1) CD V-740 Dosimeter
- (7) One (1) CD V-750 Dosimeter Charger
- (8) Two (2) CD V-787 Food and Water Comparison Standards
- (9) One (1) Instructional Manual on instrument use.

The requests for Civil Defense High School Kits of Radiological Instruments exceeds considerably the availability of these kits. If your high school has no further use for its assigned kit, or has not made use of the kit in connection with science instruction, it is requested that your kit be returned to the Oregon State Civil Defense Agency for reassignment to a high school that wishes to acquire such a kit and has been waiting their availability.